

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 17, 2002
COUNTY COMMISSIONERS CHAMBERS, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
1:30 P.M.

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meetings held on Tuesday, December 3 and Tuesday, December 10, 2002. (A copy of these minutes is on file in the office of the Lancaster County Clerk or can be accessed at <http://www.ci.lincoln.ne.us>)

- 2) **SPECIAL PRESENTATIONS:**
 - A. A one step pay increase, due to exceptional circumstances, for April Deeds, an employee with the County Attorney's Office.

- 3) **PUBLIC COMMENT:** The public comment period is limited to thirty (30) minutes in duration and each speaker is limited to five (5) minutes. These time limits may be extended at the discretion of the County Board Chair. Comments shall be limited to items on the agenda.

- 4) **CLAIMS FOR REVIEW:**
 - A. Payment Voucher 782-2905, dated December 5, 2002. Families First and Foremost has requested payment to Wells Fargo Bus Payment Processing (VISA), in the amount of \$513.57, for a refrigerator and microwave purchased at Best Buy.

- 5) **CLAIMS:** Approval of all claims processed through Tuesday, December 17, 2002.

IF YOU ARE HERE TO PARTICIPATE ON AN ITEM AND NEED SPECIAL CONSIDERATION BECAUSE OF A SCHEDULE CONFLICT OR SOME OTHER PROBLEM, PLEASE LET THE CLERK KNOW PRIOR TO THE MEETING SO WE MAY ACCOMMODATE YOUR NEEDS.

6) **PUBLIC HEARINGS:**

- A. Continuation of a public hearing regarding an application for Corporate Manager for Jeffrey J. Mann and a Class B (Beer Off Sale Only) liquor license for MMG Properties, LLC d/b/a The C-Station #103 located at 8805 Highway 6 in Lancaster County, Nebraska.
- B. Appointment of Marilyn Borchardt, Jan Gauger and James Mastera to the Board of Trustees of Hospital Authority Number 1 of Lancaster County, Nebraska.

7) **NEW BUSINESS:**

- A. A utility relocation agreement with the Lancaster Rural Water District Number 1 of Bennet, Nebraska for adjustment of the District's facilities relating to Project C55-QR-408(1) on South 120th Street from Bennet Road to Highway 2. The County shall pay up to \$45,150 for the services. (C-02-0588)
- B. A utility relocation agreement with the Lancaster Rural Water District Number 1 of Bennet, Nebraska for adjustment of the District's facilities relating to Project C55-J-409(1) on East Van Dorn Street from South 112th Street to South 120th Street. The County shall pay up to \$21,525 for the services. (C-02-0589)
- C. A contract with Professional Office Systems for the purchase and installation of power files for the Clerk of the District Court. The County shall purchase three power files with one year warranties. The County shall pay \$21,000 for the files and labor. (C-02-0590)
- D. A grant contract with Cedars Youth Services for the services of a Diversion Services Officer, a Case Manager and a Screener for juvenile offenders and their families. The County will grant \$77,361 from the grant fund for these services. Cedars Youth Services shall contribute \$15,000 in matching funds. The term of the agreement is August 1, 2002 to July 31, 2003. (C-02-0592)
- E. An agreement with Segal Advisors to assist Lancaster County in the development of a formal statement of investment policies and guidelines for the Lancaster County Employees Retirement Plan, and to negotiate with Nationwide Retirement Solutions, Inc. (NRS) and the County for the renewal of a contract to provide administrative and investment product services, which expires December 1, 2003. These services will be provided for a fixed fee of \$25,000. (C-02-0597)
- F. Extending Lancaster County's agreement with Continuum for an employee assistance program for County employees. The agreement is for three years, beginning January 1, 2003, at a fixed fee of \$21,500 per year. (C-02-0591)

7) **NEW BUSINESS CONTINUED:**

- G. A resolution in the matter of authorizing the County Clerk to issue payments while the County Board is adjourned. (R-02-0149)
- H. A resolution in the matter of designating certain banks as depositories for Lancaster County. (R-02-0152)
- I. A resolution adopting a reduction in force policy applicable to non-union employees in the County Classified service. (R-02-0154)
- J. A resolution setting the bonds of Elected Officials and the County Surveyor of Lancaster County. (R-02-0156)
- K. A quitclaim deed with Loyd Heusinkvelt for property located at approximately Southwest 14th Street and Sprague Road in Lancaster County, Nebraska; Project BR-3280(3). (C-02-0593)
- L. Recommendation from the Purchasing Agent and the Sheriff's Office to award a bid to OMB Police Supplies, in the amount of \$8,695, for five Whelen LED light bars with trade-in allowance. (B-02-0044)
- M. Request from Dave Fall for early retirement from Lancaster County.
- N. Request from Knebel Insurance Services for a refund of personal property taxes for 1999, in the approximate amount of \$104.82, and for 2000, in the approximate amount of \$325.35.
- O. Request from Main Street Homes d/b/a Tony George Productions, Inc. for a refund of personal property taxes for 2001, in the approximate amount of \$513.80.
- P. Reappointment of Nicole Simon to the Lincoln-Lancaster Women's Commission, term to expire January 1, 2006.
- Q. Appointment and reappointments of the following individuals to the Government Access and Information Committee (GAIC):
 - ▶ Jim Langtry, term to expire January 1, 2004 (reappointment)
 - ▶ Maura Kelly-Tolzin, term to expire January 1, 2004 (reappointment)
 - ▶ James Lamphere, term to expire January 1, 2005 (reappointment)
 - ▶ Shannon Ideus, term to expire January 1, 2004 (new appointment)

7) **NEW BUSINESS CONTINUED:**

R. Appointment and reappointments of the following individuals to the Lancaster County Extension Board:

- ▶ Sheila Kepler, term to expire January, 2006 (reappointment)
- ▶ Phil Rooney, term to expire January, 2006 (reappointment)
- ▶ Kendra Penrod, term to expire January, 2006 (new appointment)

8) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and Place on File:

1. Records and Information Management's Monthly Report for November, 2002.
2. Register of Deeds Monthly Report for November, 2002.
3. Sheriff's Report of Fees for November, 2002.

B. Setting of a public hearing for Tuesday, January 7, 2003 at 1:30 p.m. in the County Commissioners Chambers, Room 112, on the first floor of the County-City Building regarding County Final Plat 02027, Deer Trail, requested by Brian D. Carstens and Associates on behalf of Robert and Caryl Doolittle, for five lots on property generally located at Highway 77/South 12th Street and Martell Road in Lancaster County, Nebraska.

C. A resolution in the matter of authorizing the installation of the following traffic signs in Lancaster County, Nebraska: (R-02-0153)

- ▶ Install a "Stop" sign at the intersection of Northwest 98th Street and West Little Salt Road for eastbound traffic.
- ▶ Replace the "T" intersection warning sign for eastbound traffic, located on West Little Salt Road one-tenth of a mile west of Northwest 98th Street with a "Stop Ahead" sign.
- ▶ Install hazard warning signs for eastbound and westbound traffic at various drainage structures (Q-55, Q-58, Q-61, Q-62, Q-64, Q-65 and Q-69). All structures are located on Pioneers Boulevard between South 148th Street and South 190th Street.

8) **CONSENT ITEMS CONTINUED:**

- D. A resolution in the matter of an application for Corporate Manager for Jeffrey J. Mann and an application for a Class B (Beer Off Sale Only) liquor license for MMG Properties, LLC d/b/a The C-Station #103 located at 8805 Highway 6 in Lancaster County, Nebraska. (R-02-0155)
- E. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:
- ▶ Eugene and Jeanette Theer, in the amount of \$3,355, at 4601 Eagle Ridge Road; Project BR-3300(2). (C-02-0594)
 - ▶ William and Ardis Bundy, in the amount of \$406, at 21909 North 112th Street; Project BR-3380(4). (C-02-0595)
 - ▶ Larry DeBoer, in the amount of \$5,700, at 7505 Firth Road; Project C55-X-402(5) (C-02-0596)

9) **EMERGENCY ITEMS AND OTHER BUSINESS:**

10) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 19, 2002, beginning at 8:15 a.m. in Room 113 on the first floor of the County-City Building.
- B. The Lancaster County Board of Commissioners will not hold meetings on the following dates due to the holidays:
- ▶ Tuesday, December 24, 2002
 - ▶ Thursday, December 26, 2002
 - ▶ Tuesday, December 31, 2002
 - ▶ Thursday, January 2, 2003
- C. The Lancaster County Board of Commissioners meeting which is broadcast live at 1:30 p.m. on Tuesdays will be rebroadcast tonight at 6:30 p.m. and again on Saturday afternoon immediately following the City Council meeting rebroadcast on 5 City-TV, Cable Channel 5. In addition, this meeting may be viewed on the Internet 24 hours a day at www.ci.lincoln.ne.us. Click on 5 City-TV Video On Demand.

11) **PENDING:**

- A. Comprehensive Plan Amendment Number 02001.A, requested by the Realty Trust Group, to amend the 2025 Lincoln-Lancaster County Comprehensive Plan to change the designation from Agriculture to Urban Residential and Commercial uses, on property generally located at the northeast corner of 84th and Van Dorn Streets.

- B. Comprehensive Plan Amendment Number 02001.B, requested by the Realty Trust Group, to amend the 2025 Lincoln-Lancaster County Comprehensive Plan to change the designation from Agriculture to Urban Residential and Commercial uses, on property generally located at the southeast corner of 84th and South Streets.

12) **ADJOURNMENT:**

This agenda, which is kept continually current, is available for inspection in the office of the County Clerk in Lancaster County, Nebraska.

NOTE: Interpreters for the hearing impaired are available at the meetings of the County Board upon request. Please contact the County Clerk's Office at 441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance. Telex Sound Masters are also available for audio enhancement during the meeting.

The Board of Commissioners Agenda and Minutes may be accessed on the Internet at: <http://www.ci.lincoln.ne.us> on the County Clerk's website.

**AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, DECEMBER 17, 2002
COUNTY COMMISSIONERS CHAMBERS, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 10, 2002. (A copy of these minutes is on file in the office of the Lancaster County Clerk.)

2) **PUBLIC COMMENT:** The public comment period is limited to thirty (30) minutes in duration and each speaker is limited to five (5) minutes. These time limits may be extended at the discretion of the County Board Chair. Comments shall be limited to items on the agenda.

3) **ADDITIONS AND DEDUCTIONS:**

Approval of 129 additions and deductions to the tax assessment rolls per Exhibit A.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

Horizons Community Church
Martin Luther Homes Central, Inc.
Nebraska Crop Improvement Association
St. Mark's United Methodist Church
Sheridan Lutheran Church
Southeast Nebraska Mobile Diagnostic Services Inc.

5) **NOTICE OF VALUATION CHANGE FOR OMITTED OR UNDERVALUED PROPERTY:**

Setting of a public hearing for Tuesday, January 7, 2003 immediately following the Board of Commissioners regular meeting in Room 112 located on the first floor of the County-City Building regarding a notice of valuation change for omitted or undervalued property for Paula J Kort.

6) **ADJOURNMENT:**

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